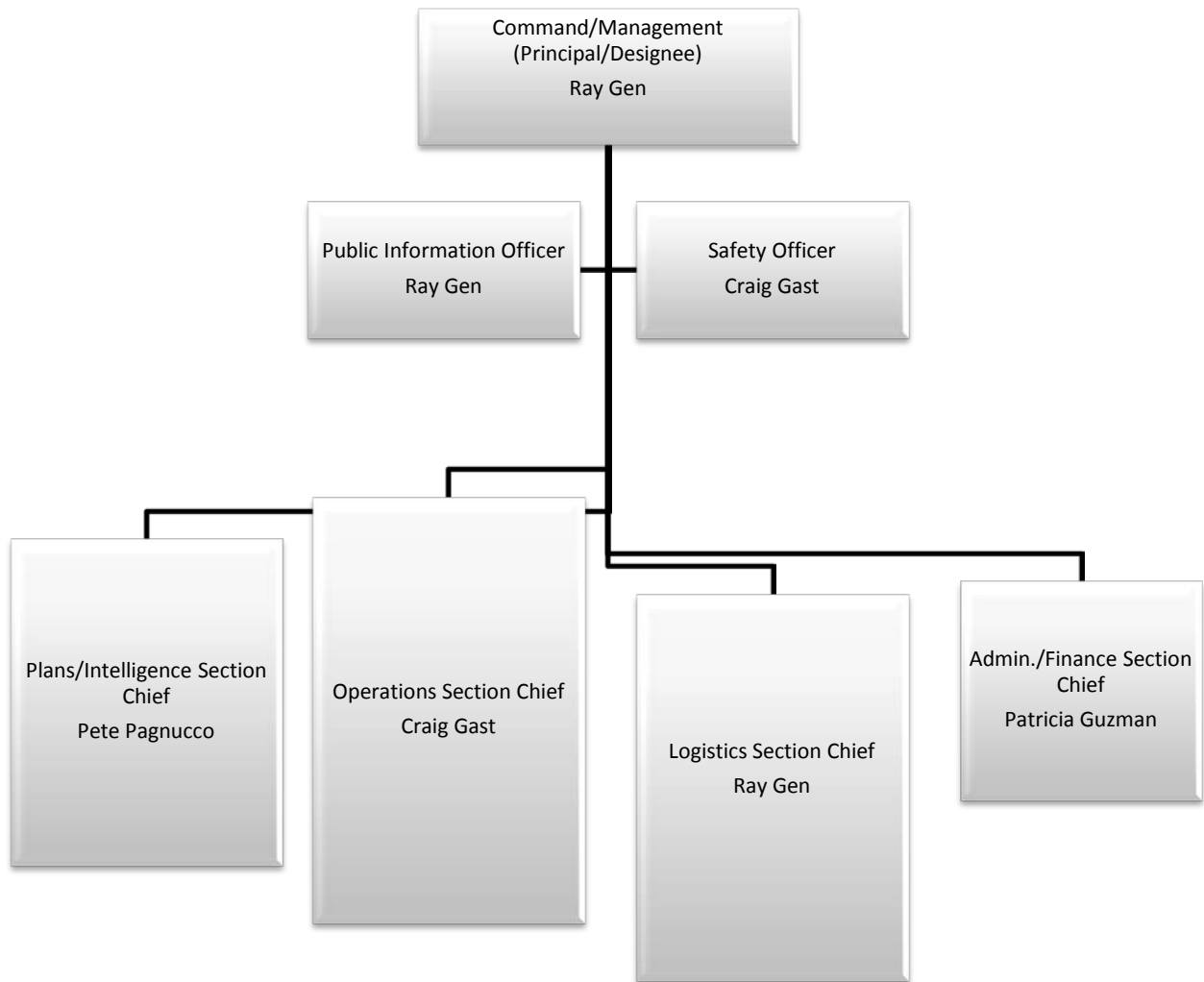


Ed Foundation
Summer Academy

Teacher Safety
Plans



School Organization Chart



Teacher Partners

“K” Building Partners	
K101 Pagnucco, Gast, Laster, Gen	
K201 & K205: Cvejic, Cho	K221 & K209 & K207 D. Glotz, Ito, Perren

“E” & “A” Building Partners	
E100 & E101 & E102 Reed, Zug, Azizi	A205 & Activities Guzman, Doering

Other Partners	
Gyms: Simon, Onaga	Cafeteria: Houston
Library: Gen, Laster, Gast	

Crisis Plan Responsibilities

All classes meet on football field area.
Keep your classes together until dismissed.

First Aid/Triage Reed, Gast, Pagnucco, Onaga

Student Holding Area Cvejic, Cho, Zug, Azizi, Roebuck, Davlantis, Houston

Parent/Student Release Guzman, Gerber, A. Glotz

Media Guzman, Gen

Search and Rescue Burns, Doering, Simon, D. Glotz, Ito

Fire or Explosion

- Call 9-9-1-1. Identify your school site and exact location.

Note: If an explosion has occurred, Police will enter the area to investigate before Fire personnel take action.

- Treat injured as much as possible while awaiting Police or Fire.
- Evacuate all students and staff away from threatened buildings using fire drill. Maintain control of students and take roll.
- If smoke is in the immediate vicinity, instruct students to “Stay low and Exit” crawling to avoid breathing fumes.
- If no escape is possible, close as many doors as possible between you and the fire. Stuff cracks and openings with wet cloths and avoid fanning flames. Lay on the floor to avoid smoke. Wait for help.
- If anyone is injured or trapped, assign a Search and Rescue team while waiting for Police and Fire personnel.
- Custodian should turn off power supplies, electricity, and gas lines.
- Notify the Superintendent, Assistant Superintendent, or Public Information Officer.
- If possible, tape off necessary area around explosion or fire to preserve Police investigation. Have staff stand guard.
- Any witnesses should be gathered for police questioning.
- If fire is serious, students may be moved by bus to an alternate location. Call the Transportation Department. Follow school-wide evacuation information.
- Involve Psychological Services Crisis Team.
- Implement day one guidelines and long-term follow-up procedures as necessary.